

GROUP LEADER RESOURCES

Assigning Roles in a Small Group

As a group leader, you may find yourself doing most of the planning, coordination, facilitation, etc. If so, this might be a good time to define and distribute responsibilities. Sharing the load with other group members not only eases your burden but also allows them to contribute and feel like an integral part of the group.

Review these roles with your group and ask for volunteers to take on the roles. You may need to do some arm-twisting. One thing that might help is to time-box the role. For example, get their commitment for 6 weeks (or for the current term). Then you can ask them to re-up or take on a different role.

Possible Roles in a Small Group

- **Co-leader** - Have others take turns leading discussions in your group. To prepare them, just review a few facilitation tips with them in advance and be ready to offer assistance when needed. If you divide into smaller groups (e.g., by gender), it helps to have co-leaders ready to jump in.
- **Service coordinator** - This person would review these Group Leader Updates - or research other sources - to identify service opportunities for the group. At Center Pointe, it is expected that everyone serves in some capacity. It's even more fun to do as a group!
- **Food coordinator** - If you have food during your group time, someone can coordinate signups to ensure the cooks and food items are varied.
- **Set-up/Clean-up** - Mostly related to food, designating one or two people for this job will definitely relieve the hosts from extra work.
- **Hosts** - You may like to host your gatherings at your place but if others are willing, it's fun to experience different venues.
- **Social planner** - If you periodically do social events - cookouts, hang gliding, etc. - or game nights, appoint a "Chief Fun Officer" to plan and coordinate these outings/innings.
- **Study coordinator** - If someone is passionate about researching and recommending studies for the group, by all means, let them do it. Just make sure the studies are theologically sound.
- **Care coordinator** - For that person who has a heart for supporting and caring for others (yes, those people exist), let them communicate prayer requests and group member needs.